

Open \_\_\_\_  
Transfer \_\_\_\_  
Promotion \_\_\_\_

**UNIFIED JUDICIAL SYSTEM  
NOTICE OF EMPLOYMENT OPPORTUNITY  
Tenth Judicial District, Johnson County District Court**

**DATE:** October 15, 2015

**POSITION NO.:** K0077139 and K0063318

**LOCATION OF EMPLOYMENT:** Johnson County Courthouse  
100 North Kansas Avenue  
Olathe, Kansas 66061

**CLASSIFICATION AND GRADE:** Official Court Reporter  
Grade 25/A - \$20.253 per hour  
\$42,126 per year

**DUTIES:**

Highly responsible work recording judicial proceedings at high rates of speed and transcribing the same verbatim. The work entails full responsibility for the preparation of accurate transcripts of proceedings which may involve technical terminology. All equipment is provided. Will be required to report in a semi-pool situation in civil, family, criminal, juvenile and CINC courts.

**REQUIRED EDUCATION AND EXPERIENCE:**

High school diploma is required, or equivalent, and formal training in a machine shorthand program. Must have CAT software. Applicants must possess the Kansas CSR certificate issued in compliance with applicable Supreme Court Rules.

**DESIRED ABILITIES:**

Computer-aided transcription experience, good communication and English skills, and self-motivated and organized individual preferred.

**SEND APPLICATIONS TO:** Amanda Hearn, Div.18  
Johnson County Courthouse  
100 North Kansas  
Olathe, Kansas 66061  
[Amanda.Hearn@jocogov.org](mailto:Amanda.Hearn@jocogov.org)

**APPLICATIONS ACCEPTED:** Until filled

**APPLICATION SITE:** <http://www.kscourts.org/pdf/application.pdf>

**The Kansas Judicial Branch is an EEO/AA Employer.**